

**AGENDA**  
**CITY OF CASPER PLANNING AND ZONING MEETING**

**January 11, 2024**

**6:00 P.M.**

**THE LYRIC (*Temporary City Hall Meeting Space*)**

**230 West Yellowstone Highway, Casper**

Meetings can be viewed online via the City of Casper's YouTube channel.

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PLANNING AND ZONING POLICY

PUBLIC STATEMENTS

1. Use of Cellular telephones is not permitted, and such telephones shall be turned off or otherwise silenced during the Planning and Zoning Meeting.
  
2. Speaking to the Planning and Zoning Commission
  - Clearly state your name and address.
  - Please keep your remarks pertinent to the issue being considered by the Planning and Zoning Commission.
  - Please do not repeat the same statements that were made by a previous speaker.
  - Please speak to the Planning and Zoning Commission as you would like to be spoken to.
  - Please do not address Applicants or other audience members directly.
  - Please make your comments at the podium and directed to the Planning and Zoning Commission.
  
3. The City of Casper Planning and Zoning Commission is a volunteer body composed of members of the Casper Community, and appointed by the Casper City Council. The Commission acts as a quasi-judicial panel, making final decisions on some specific items, and recommendations to the City Council on others as dictated by law. The Commission may only consider evidence about any case as it relates to existing law. The Commission cannot make or change planning or zoning laws, regulations, policies or guidelines.

## AGENDA

### I. ELECTION OF OFFICERS

### II. CALL TO ORDER

### III. MINUTES: Consideration of P & Z Commission Minutes from December 14, 2023

### IV. PUBLIC HEARINGS:

**ANX-555-2023 & SUB-556-2023 & ZOC-557-2023** – Request for annexation, final plat and zoning approval for the proposed “Izaak Walton Addition” located at 4200, 4205 and 4225 Fort Caspar Road, (*Portions of Sections 7 & 12, T.33N., R79W., 6<sup>th</sup> PM*), and comprising 42.96-acres, more or less. The proposed zoning for the subdivision is R-6 (Manufactured (Mobile) Home Park) and PH (Park Historic). Applicants: City of Casper & Natrona County.

**CUP-454-2023** – (*Tabled on August 10, 2023*) Request for a Conditional Use Permit (CUP) to allow a “personal service shop” (nail salon) in an R-3 (One to Four Unit Residential) zoning district, located at 104 North Lennox Street, Butler Addition, Block 106, Lot 8. Applicant: My Hanh Vines.

### V. SPECIAL ISSUES:

#### Committee Assignments

- Old Yellowstone District Advisory Committee – request minimum of 2 Commissioners
  - Committee meets at 4pm on the 4<sup>th</sup> Monday of every month
  - Locations vary for each meeting / different businesses in the OYD
- Historic Preservation Commission – request minimum of 2 Commissioners
  - Committee meets at 8:30am on the 2<sup>nd</sup> Monday of every month
  - Two exceptions for 2024: October and November will be 3<sup>rd</sup> Monday
  - Location is currently 123 W 1<sup>st</sup> St., Suite 560

### VI. COMMUNICATIONS:

#### A. Commission

#### B. Community Development Director

#### C. Council Liaison

#### D. OYD and Historic Preservation Commission Liaisons

- 1) Historic Preservation Commission (December and January meetings)
- 2) Old Yellowstone Advisory Committee (no meeting in December)

#### E. Other Communications

### VII. ADJOURNMENT – *Next Meeting of the Planning and Zoning Commission is scheduled for Thursday, February 8, 2024, at 6:00 P.M., at the LYRIC, 230 West Yellowstone Highway, Casper.*